

KEELER COMMUNITY SERVICE DISTRICT

BOARD MEETING

MINUTES

Tuesday, July 18, 2023

Time: Following Provost and Pritchard Community Engagement Meeting starting at 6 p.m.

Meeting Location: Keeler Volunteer Fire Department

Zoom: Meeting ID: 820 4107 9629 | No Passcode

Board Members Present: Karen Riggs, Myrna Tew, Sheri Cosgrove, Bailey McRoberts

Members of the Public Present: Steve Spencer, Tonia Holmes, Hamish Kellam, Breanna Hardy, Grace Holder, (Carole Puryear, Theona Wasson)

**1. Call Meeting to Order**

KCSD Board member Karen Riggs called the meeting to order at 7:20PM.

**2. Discuss Minutes from KCSD Board Meeting of June 20, 2023**

Karen Riggs advised that the June 2023 minutes needed further revisions and would be voted upon at the next board meeting. She confirmed she would work with Provost and Pritchard on adding necessary clarifications.

**3. Appoint New Board Member**

Karen Riggs advised that recruiting efforts remained ongoing as a new board member had not yet been appointed. The Board is hopeful of bringing in a fresh set of eyes.

**4. Update on Lightening Strike at Keeler Well Site**

Karen Riggs requested an update on the electrician's visit following Southern California Edison's (SCE) work on the site. Ms. Holmes from Provost & Pritchard confirmed that the electrician checked the system following SCE's two visits and provided a quote for a generator hookup. Ms. Holmes clarified that there was still a need to request pricing on installing a communication line. Ms. Riggs then requested further clarification on the need for a new electrical box and if all was "okay" following Southern California Edison and the electrician's visits. (Myrna Tew mentioned dust infiltration when talking about the electric box) Ms. Holmes and Steve Spencer confirmed that the repairs were successful, and the pumps were working. They also confirmed that the second Bac-T test came back with no hits. Karen Riggs followed by commenting on arsenic levels which Steve Spencer confirmed were within the historical range. Myrna Tew, Sheri Cosgrove,

and Karen Riggs agreed that the increase was likely due to increased water usage from the summer.

**5. Update on CAPPII Clean Air Projects**

Karen Riggs summarized the contract with the Great Basin Unified Air Pollution Control District (GBUAPCD) and noted that any expenditures outside of the money awarded would come out of Keeler's budget. Steve Spencer followed by confirming that John Bowden had been made aware of the importance of not surpassing the remaining budget. He also noted that the bridge closure had increased costs so John would be refiguring expenses and providing an updated estimate.

Karen Riggs asked for clarification on whether Provost & Pritchard would seek guidance from the Board on items that may need to be removed to stay on budget. Steve Spencer confirmed that he was open to doing so as he was not involved in crafting the project and identifying priorities. He advised that having John attend a Board meeting to review the project would be helpful to all involved.

**6. Budget and Financial Update**

Covered prior to meeting per Sheri Cosgrove.

**7. Update on RCAC Bottled Water Delivery**

Karen Riggs and Sheri Cosgrove noted that there was a medical issue with personnel responsible for receiving deliveries and due to miscommunication, backup support had not been coordinated. Board members on site were able to enlist the help of Jerry Tinoco who was able to assist with the receipt of a full shipping container of bottled water for Keeler residents.

Hamish Kellam ([hkellam@ppeng.com](mailto:hkellam@ppeng.com)) from Provost and Pritchard advised that he could be contacted in the future to coordinate backup support if RCAC could not be reached.

**8. Operations of System**

Karen Riggs noted that various recommendations have been made to test arsenic and manganese due to "mysterious drillings." Discussions were held on identifying appropriate testing locations and overcoming limitations in obtaining necessary data for feasibility studies. Potential sites discussed include the Dunn Well and Swansea location.

**9. Discuss meeting Quarterly**

Karen Riggs stated that she prepared language to amend the bylaws should the Board decide it is ready to meet quarterly. Myrna Tew and Sheri Cosgrove stated that the Board was not ready to reduce meetings to a quarterly occurrence just yet, but were open to exploring holding community requested meetings in addition to quarterly meetings.

**10. Board of Director Reports**

Sheri Cosgrove – None.

Myrna Tew – None.

Karen Riggs – None.

Bailey McRoberts – None.

**11. Public Comment**

Myrna Tew stated that she was previously contracted to look after the Keeler transfer site and had put up a public notice that has since been taken down. She noted that the contract, which was historically renewed every 3 years, was not renewed this year due to “restructuring” and being maintained internally. She stated that she was unclear on how this would affect the town but wanted to raise awareness.

Karen Riggs followed by noting that meeting attendance had continued to be low and wondered if providing food at meetings would help increase participation. She requested ideas from all members present. Provost and Pritchard confirmed they would discuss strategies with their community outreach team and revert back to provide the Board with options to increase engagement.

The meeting was adjourned at 7:42PM.