

KEELER COMMUNITY SERVICE DISTRICT BOARD MEETING

Minutes

Tuesday, July 19, 2022, 6 pm

Meeting Location: Zoom Meeting

Meeting ID: 820 4763 6155 Password: 130529

Board Members present:

Sherry Cosgrove
Jeanne Elliott
Tammy Hursell

Members of the Public present:

Theona Wasson
Grace Holder
Robert Spry

1. Tammy Hursell called meeting to order at 6 p.m. and read the statement for need of electronic meetings.

2. Statement for need of electronic meetings during a state of Emergency Whereas the Keeler Community Service District has considered the circumstances surrounding the Covid-19 Pandemic. Whereas the emergency continues to directly impact the ability of the members to meet safely in person. Whereas local officials continue to impose or recommend measures to promote social distancing. Whereas California Assembly Bill 361 was passed to facilitate virtual meetings. The KCSD will meet electronically while the emergency measures remain in effect and make a finding at the beginning of each meeting. These findings will continue as long as local or state officials recommend such safety measures. This law remains in effect until January 1, 2024 or until repealed. All votes taken will be by roll call.

3. Jeanne Elliott made motion to approve the minutes from KCSD Regular Board Meeting of June 21, 2022. Sherry Cosgrove seconded. 3 Ayes, 0 Noes. Approved.

4. Customer Report: Karen Riggs reported that 6 customer accounts had been turned over to the county to be included on their property taxes. Another half dozen customers are working with IMACA through the LIWAP program. The remaining customers are current or close to current. Sherry Cosgrove made a motion to accept the Customer Report. Jeanne Elliott seconded. 3 Ayes, 0 Noes. Approved.

5. Approve/Discuss Financial Report: Karen Riggs reported that income for June was \$2,918. Expenses were \$4,946.36 including: Garrison Brothers \$3,000, J.L. Wingert (chlorine checker) \$421.76, FedEx \$52.37, Streamline (web hosting) \$50.00, Manor True Value (chlorine) \$527.88, So. Cal. Edison \$451.05, Secretary/Treasurer \$400, Postage (certified letters) \$43.30. KCSD Claim on cash is \$68,516.16.

6. Petty Cash Report: Karen Riggs reported \$172.40 in petty cash. In July, \$127.40 was spent on stamps. Jeanne Elliott made a motion to approve the petty cash report. Sherry Cosgrove seconded. 3 Ayes, 0 Noes. Approved.

7. 2022-23 Budget: The KCSD Board had directed the secretary to increase certain category expenditures by 8 percent above last year's amount including operations, office supplies, repairs and maintenance, and rents and leases. Also, the audit increased to \$600. The preliminary budget was submitted to the Inyo County Office of the Auditor June 30. Tammy Hursell asked if we would hear from the county if they accepted our budget. Karen Riggs responded that KCSD hears from the Auditor's Office every month when they prepare a report comparing expenses to budgeted amounts, as well as expense and income tracking. Other aspects of the Budget remained the same as last year. Jeanne Elliott made a motion to accept the budget as proposed. Sherry Cosgrove seconded. 3 Ayes, 0 Noes. Approved.

8. Clean Air Projects Proposal Grant update CAPPII: Tammy Hursell announced that the grant application submitted by KCSD for a berm realignment at the well and applying of crushed dolomite on two sites was accepted for full funding of \$60,000. As recommended by the CAPPII committee, the Great Basin Unified Air Pollution Control Board approved the grant and a contract will be prepared for the work, according to Aaron Steinwand, Inyo County Water Department.

9. Update of bottled water grant: A meeting with representatives from Rural Community Assistance Corp (RCAC) to work out details for how water will be distributed during the term of the grant was postponed until August.

10. BLM Right of Way - Jeanne Elliott submitted the form supplied by Bureau of Land Management, BLM Realty Specialist Larry Primosch for updating the BLM Right of Way where the Keeler well sits. Tammy Hursell said he was interested in a large scale map showing the present facility with fences and sand berms and another one showing where KCSD proposed the future berm to be situated. Grace Holder offered to help with topo or satellite maps and will contact Larry Primosch to find out his preference.

11. Administrative Update: Sarah Lee from Provost and Pritchard confirmed that draft copy of the work plan had been submitted to the state. Steve Spencer emailed a copy to KCSD and emphasized it was in draft form. Provost and Pritchard will be awaiting feedback from state.

12. Water level monitoring equipment for well: Grace Holder said installation of the monitoring equipment has been postponed until Thursday, July 21. They will do some testing in the Keeler office and then install it. Anyone at the site can look at the display and see the current reading of water level.

13. Operations Leak detection Theona Wasson reported that none of the plumbers she spoke to in Bishop were willing to come to Keeler. Manny is still on schedule to assess the leak in the alley on July 21. Karen Riggs will look into the leak detection program from Rural Water the Association

14. Director's Reports

Tammy Hursell called Carl Bursell, fire chief in Lone Pine. He said he would come take a look at the Keeler fire system. She put him in contact with John Dukes. The KVFD is trying to service one fire hydrant a month. There is a list of hydrants at the Post Office, according to Sherry Cosgrove. Robert said the fire dept. might want a grant for a fire truck.

Jeanne Elliott emailed the Sierra Nevada Conservancy about the fire suppression and fire fighting equipment grant

16. Public Comment

Robert Spry asked if he could use the 2X4s at the Conex for steps at the fire house. It was agreed that he could.

Elections are coming up. Aug. 12 is the filing date and if there is an election, the district would pay for it.

Sarah Lee said she was not sure that Provost and Pritchard would encourage the board to continue to meet monthly. They must comply with the administrator's handbook and also existing bylaws. Sherrey Cosgrove said "the board does not wish to be completely eliminated from access to and participation in the administration of our town."