

KEELER COMMUNITY SERVICE DISTRICT BOARD MEETING

Draft Minutes

Tuesday, June 21, 2022, 6 pm

Meeting Location: Zoom Meeting

Meeting ID: 820 4763 6155 Password: 130529

Board Members present: Sherri Cosgrove, Jayna King, Jeanne Elliott, Tammy Hursell, Jim Macey

Members of the Public present: Carole Puryear, Grace Holder, Theona Wasson, Robert Spry, Steve Spencer

1. Tammy Hursell called the meeting to order at 6:04
2. Statement for need of electronic meetings during a state of Emergency Whereas the Keeler Community Service District has considered the circumstances surrounding the Covid-19 Pandemic. Whereas the emergency continues to directly impact the ability of the members to meet safely in person. Whereas local officials continue to impose or recommend measures to promote social distancing. Whereas California Assembly Bill 361 was passed to facilitate virtual meetings. The KCSD will meet electronically while the emergency measures remain in effect and make a finding at the beginning of each meeting. These findings will continue as long as local or state officials recommend such safety measures. This law remains in effect until January 1, 2024 or until repealed. All votes taken will be by roll call.
3. Discuss/Approve Minutes from KCSD Regular Board Meeting of May 17, 2022. Tammy Hursell noted that Dan Dickman was also present at the meeting May 17. With that correction Jeanne Elliott made a motion to approve the minutes. Sherry Cosgrove seconded. 5 Ayes, 0 Noes, Unanimously passed.
4. Customer Report & Hearing from customers who want payment plans. Of the 70 accounts, 61 are current or ahead. Ten certified letters were sent out. Four customers brought their accounts up to current or arranged for a payment plan. Six customers will have their arrearages added to their tax bills.
5. Approve/Discuss Financial Report. As of 5/31/22, the KCSD claim on cash was \$70,544.52. Last month the claim on cash was \$42,212.32. Income for May was \$28,931.50. That included \$25,000 as part of the contract agreement with Great Basin Unified Air Pollution Control District and \$3,125.50 from other water customers. As a note, Great Basin has paid \$37,871 since 2018.  
  
Expenses were \$599.30: \$400 for secretarial, \$50 for web site hosting with Streamline, \$52.79 for chlorine from Manor True Value Hardware, and \$96.51 for chlorine checker/residuals from Hanna Instruments.
6. Petty Cash Report Petty Cash has been replenished to \$300.

7. GBUAPCD Update by Grace Holder on Equipment for water level monitoring. GBUAPCD has pulled the existing equipment – a pressure transducer, which was installed in 2001 when the pumps were last replaced. The new equipment is based on a low frequency sound method of water level monitoring, so no instruments go down into the well column. “It’s all going to be mounted on top of the well,” Grace Holder said, “using low frequency sound wave to monitor the water level.” It can record every second to one hour, has the capacity to store 25 million data points. Grace said they anticipate recording every hour. It has accuracy of .1 feet and a resolution of .05 feet and a display for real time data on the top. Total cost was \$1,500. Grace said KCSD might consider using a similar system for the KCSD tank.

8. Administrative Update - Steve Spencer of Provost and Pritchard said he has been talking to the state and finalizing the plan which is the first step, setting the ground rules and budget for the work. The plan should be finished by mid- July, he said. “It’s a long process and it’s probably going to seem longer before it’s done,” Steve Spencer said. He also noted he has been trying to get ahold of the county to see if one of their operators can collect samples and record data. Another option will be to help hire a water operator, through partial funding from the state’s operation and maintenance funding. Jim Macey mentioned that he had talked to the county about hiring an operator and farming them out to the various districts in the county. “In terms of efficiency, it’s maddening to say the least,” Jim Macey said. The county doesn’t have the funding to hire another person. Steve Spencer said “you’re right, some kind of consolidation is going to be beneficial for everybody. That’s one of the things will be looking at.”

Sherri Cosgrove questioned the wisdom of disbanding the KCSD Board. She wanted to state for the record that, having been involved for 20 years, she felt a representative body was needed. Steve Spence said they will likely have quarterly meetings to take input from the community. The board will be suspended, but they will be encouraged to have monthly meetings, as it is now.” There will be a transition period, with the board still in place until the funding is available,” Steve Spencer said.

9. Update of bottled water grant: Jayna King reported that she has had two meetings with Mohammed Salem and RCAC committee members, June 9 and June 15. The final agreement has not come through, yet. A survey of who can pick up water on their own and who needs water to be delivered will be assessed. RCAC will be able to do the invoicing once an agreement is in place. RCAC also has gap funding available, if needed. On July 6, there is a meeting with RCAC.

10. BLM Right of Way - Tammy Hursell has had conversations with BLM and an updated contract with KCSD was not readily available. The BLM sent Tammy an SF application and Jeanne Elliott volunteered to take the lead to accomplish the task. Grace Holder said GBUAPCD may be able to help with the map.

11. Approve/Discuss KCSD Budget for 2022-23 Tammy Hursell suggested that all budget categories be increased by 10 percent. Jeanne Elliott said 8 percent would keep up with inflation and maybe just certain categories such as: Operations, Office supplies, Repairs, and Rents and Leases. Jayna King suggested that 8 percent also be added to Rentals and Maintenance under Equipment. It is known that the Audit is going up to \$600. Sheri Cosgrove made a motion for the secretary to increase the budget items as indicated and submit the preliminary budget to the county. Tammy seconded. All in favor. Passed Unanimously.

12. CAPPII Update - Clean Air Projects Proposal Grant update. Aaron Steinwand, Director of Inyo County Water Department requested more information from KCSD. The information will be forwarded to the committee making decisions. Grace Holder said the committee has been meeting and may have recommendations for approval in July.

13. Operations: Water Leak in alley. Sherri Cosgrove called Manny right after the last meeting. He is booked until the end of July 31. Tammy said it seems like a long time to wait, but all agreed not to cancel the appointment. Theona Wasson will contact plumbers in Bishop to get an estimate to see what they would charge.

Sheri has been sending the quarterly well sampling for arsenic and manganese to Fruit Growers Lab and she just sent one, which will have results by the end of the month. There are two more samples' kits, both of which have to be mailed in ice. One requires 9 bottles, and it is an every 9-year test. John Bowden has been assisting. These tests must be done by the end of the year.

Bacteriological Sampling: Sharon Cummings says she's not quitting altogether; she wants a back-up. Sherri Cosgrove volunteered to be the back-up.

15. Director's Reports

Jim Macey

Sheri Cosgrove

Tammy Hursell

Jeanne Elliott

Jayna King

16. Public comment; Theona Wasson complimented the board.

Robert Spry said some of the hydrants are leaking at the bottom. Robert said they're old and if one blows out, the system goes and water is everywhere. Jeanne will check into the fire safety grants.

Meeting adjourned at 7:04