

KEELER COMMUNITY SERVICE DISTRICT BOARD MEETING

Minutes

Tuesday, Sept. 20 , 2022, 6 pm

Meeting Location: Zoom Meeting

Meeting ID: 820 4763 6155 Password: 130529

**Board Members present:**

Jayna King  
Jeanne Elliott  
Tammy Hursell  
Sherri Cosgrove  
Jim Macey

**Members of the Public present:**

Theona Wasson  
Robert Spry  
Sharon Cummings

1. Tammy Hursell called the meeting to order at 6:03 p.m.
2. Statement for need of electronic meetings during a state of Emergency: Whereas the Keeler Community Service District has considered the circumstances surrounding the Covid-19 Pandemic. Whereas the emergency continues to directly impact the ability of the members to meet safely in person. Whereas local officials continue to impose or recommend measures to promote social distancing. Whereas California Assembly Bill 361 was passed to facilitate virtual meetings. The KCSD will meet electronically while the emergency measures remain in effect and make a finding at the beginning of each meeting. These findings will continue as long as local or state officials recommend such safety measures. This law remains in effect until January 1, 2024 or until repealed. All votes taken will be by roll call.
3. Tammy Hursell and Jeanne Elliott made some corrections of typos in the minutes from KCSD Regular Board Meeting of Aug. 16, 2022. Sherri Cosgrove made a motion to approve the minutes with the corrections. Jeanne Elliott seconded. 5 Ayes, 0 Noes. Approved unanimously.
4. Customer report: 7 customers are in arrearages by 2 or more months. Jim Macey asked if the customers who were in arrears in June had their accounts turned over to the county. Karen Riggs responded that yes, 5 accounts were submitted to the county. An additional 6 households are working with LIWAP for relief of their past due accounts. Sherri Cosgrove made a motion to approve the customer report. Jeanne Elliott seconded. 5 Ayes, 0 Noes. Approved unanimously.
5. Financial Report Financial: Income for August was \$1,258. Expenses were \$1291.25 including Streamline \$50, Manor True Value (chlorine) \$316.73, Secretary/ Treasurer \$400, So Cal Edison \$732.52.

Claim on Cash is \$65,721.02 Jayna King made a motion to approve the Financial Report. Jim Macey seconded. 5 Ayes, 0 Noes. Approved unanimously.

6. Petty Cash Report: There is \$172.40 in petty cash. There were no expenses for petty cash in August. Jeanne Elliott made a motion to approve the petty cash report. Sherri Cosgrove seconded. 5 Ayes, 0 Noes. Approved unanimously.

7. CAPPII Update - Clean Air Projects Proposal Grant: A contract has been presented for review. Tammy had questions about the bidding process. Also, she requested legal counsel review the contract; she volunteered to contact Inyo County Counsel. John Bowden is negotiating with Cal Trans over an EIS requirement and with BLM for a greater lease area. Jim Macey noted that it's already disturbed earth and an environmental study was done when fiber optic cable was installed.

8. Update of bottled water grant: Jayna King said that a meeting with Mohamed Salem had been held and invoices from Keeler were submitted for the last year (Sept 2021 through August 2022). As the quarterlies were not in the same format Mohamed expected, another meeting was scheduled to go over the procedure. Tammy Hursell asked if the labor from Keeler was going to be paid. Jayna King responded that the past year was volunteer and making changes at this point would make a mess, but going forward, it would be fair to ask for compensation.

9. Water level monitoring equipment for the well. The Second piece of monitoring equipment has been installed. More discussion was tabled.

10. Administrative Update - Report on communication from Provost and Pritchard. No update. Tabled.

11. Update on Back-up Generator grant: An application had been received with the note that KCSD may qualify. Not only will the state pay for a generator, but they will engineer the site, install it and do maintenance, if requested, as part of the grant. Jim Macey has made four calls to Garrison Brothers to inquire about the voltage and amperage requirements for the 5 and 10 HP pumps which were installed. He said he would keep trying. Karen Riggs will start the application, pass it on to Jim Macey and get help from John Bowden.

12. Cost of Insurance purchase this year was \$2,360. Jim Macy said when he set the policy up years ago, it was \$1600 a year. Sherri Cosgrove made a motion to approve purchasing insurance. Jeanne King seconded. 5 Ayes, 0 Noes. Approved unanimously.

13. Operations:

A. Alley Leak Repair update – Jayna King reported that Jeff Smith repaired the leak in the alley behind her house and charged KCSD \$250. She said he is open to doing more business, but is very busy.

B. Water Testing schedule update -Sheri Cosgrove reported that she, Jayna King and John Bowden performed a monumental task of water testing; Twenty bottlers, a whole ice chest full which needed to get to Fruit Grower's Lab within 24 hours. All tests are up to date, including quarterly testing on the well.

14. Director's Reports

Jim Macey said there was some dirt available from Cal Trans clearing the mud off Hwy 190 near Keeler. He said he thought it could be used to level out the KCSD lot. At this point, Cal Trans is only giving dirt to Inyo County, he said. KCSD would have to apply for a permit to get dirt. Tammy asked the question: If we could get dirt, do we want it? Cal Trans said they actually need a lot of it to repair under roads that have been washed out.

Sheri Cosgrove said there was a leak on private property. Chris Ormonde used the backhoe to remove the giant weed patch. The leak was just inside the fence on the property, and it was fixed.

Tammy Hursell

Jeanne Elliott

Jayna King asked for clarification on moving forward with RCAC. Can we go ahead and just give updates to the board.” Karen Riggs noted that in the fall of 2021, KCSD Board passed a resolution to work with RCAC. Tammy Hursell directed Jayna to ask the board if questions arise.

16. Public Comment: No public comment.