

**KEELER COMMUNITY SERVICE DIST.**  
**BOARD MEETING MINUTES**  
**MAY 21, 2020**

**BOARD MEMBERS PRESENT**

Sharon Cummings (acted as chairperson)  
Dan Dickman  
Carole Puryear  
Mike Gibson  
Noah Bricker (arrived late)

**PUBLIC PRESENT**

Robert Spry  
Christina Mallory (late)

1. Meeting was called to order at 5:06pm by Sharon Cummings, acting chairperson)

2. Old Business

- Minutes of the April 23, 2020 were passed without correction. Motion was made by Dan and seconded by Carole.
- Customers' Report was given by Theona: Of all the residential bills, 62 total, sent out; 20 owed more than \$105 (overdue). Tier #1 = 11 Tier #2 = 8 and Tier 3 = 1 The board requested notices be sent to delinquent customers by certified mail in time for them to review and discuss with a board member before submission to County.
- Theona also read a letter written to the board by Patty Thorn regarding her defective water line and "spreading rumors about" her. A lengthily discussion in sued regarding Patty's water service, without a resolution. Further discussion was tabled to next month's board meeting.  
Another note was read regarding a customer's request to take out his entire water service to avoid any more water charges. The board discussed the cost of removal of the water service and directed the secretary to notify the customer.
- Review/Approval of Financial Report: Customers' Payments to date was \$6,593.25 with May expenses of \$1,895.95. A detailed report was given and added to the minutes. Carole moved to accept report and Mike seconded, all were in favor.
- The Budget needed to be review, but was tabled until next meeting. The only changes Theona recommended were to increase the insurance allowance and general operating expenses.
- Maintenance Report/AdEdge Water Tech./water distribution: Carole reported of the pilot program of the three test water filters installations, samples have been

taken twice weekly for each. The shipment for 2 cases of 48 regular filters arrived with a third case, unneeded, being sent back.

- KCSD will need to buy water from Crystal Geyser for May distribution. Sharon and Chris will pick up the water. Dan made motion to reimburse them for travel expenses with a second by Mike, all the board was in favor.

3. New business:

- Discussion/action of Bottled Drinking Water was handled under old business.
- Discussion/action of Status of Cal. Emergency Drinking water grant. Carole has submitted necessary information to the county of Health and Human Services THREE times. It seems to have fallen through a crack. The request is at a stand-still. A motion was made by Mike to continue to pursue this grand and seconded by Dan, all were in favor.
- Discussion of rental and dedicated space at the Keeler Fire House for KCSD use; specific needs KCSD have for the fire district. These items were tabled until the next meeting.

4. Directors' Reports:

- Sharon: Asked for a discussion/action to be added to the next meeting for a by-laws insertion; regarding nonresidents/non customer filling water trucks for transport to an area outside of Keeler.
- Dan: Dan noted he has kept all the Crystal Geyser communications to help Carole.
- Carole: She is continuing on with the Grant application with the help of Emily from Cal. Rural Water Assoc.. She, as an engineer, will help with assessment of KCSD's needs.
- Mike & Noah had no report.

5. Public Comment: Robert Spry spoke about his concern with helping Patty check her water line. He may be liability if he turned off the town's water to do the necessary testing. None of the board members wanted him to follow through with the test. A discussion began about the legality of digging on her property verses working in the street and if KCSD is responsible for repairs to the water line within the customer's property. Robert also commented on the inconvenience of the bottled water being stored in the back of the ConX container in the far back. Carole pointed out it was the last delivered and the only space left.

Hearing no more comments, a motion was made by Sharon, and seconded by Mike to ADJOURN the meeting at 5:50pm all were in favor.

Minutes submitted by: Theona Wasson, KCSD Secretary

Board Member's Approval: \_\_\_\_\_ Date \_\_\_\_\_